

## Hazeldown School Governing Body

School Improvement Committee Meeting (Summer Term 2) – Part 1 Minutes					
Date/Time	5 July 2023 at 6:30pm				
Location	Hazeldown Primary School				
Chaired by	Dave Dawson				
Attendees		Role	Attendees	Init	Role
Dave Dawson	DD	LA Chair			
Ruth Walters	RW	Co-opted Vice Chair	Paul Hamilton	PH	Parent
Stuart Ludford	SL	Headteacher	Kirsty Prentice	KP	Parent
Jasmine Banning	JB	Staff Governor	Laura Parfitt	LPar	Parent
			Kevin Gough	KG	Parent

In Attendance	Initials	Role
Kit Hardee	KHar	
Lee Goodenough	LG	Associate Member
Maxine Hart	MH	Acting Clerk

Minutes to
Attendees
School website

Apologies	Initials	Role	Absent without apology	Initials	Role
Samantha Atkinson	SA	Co-opted			
Kelly Harnett	KH	Parent			
Tim Synge	TS	Clerk			

	Agenda	Led by
1	Apologies	Clerk
2	Declarations of Interest	Clerk
3	Minutes of previous meeting: 10 May 2023	Clerk
4	Matters arising from previous meeting: 10 May 2023	Chair
5	Headteacher's Report	SL
6	School Improvement Plan 2022/23	SL
7	Portfolio report: Community and Parent Links	-
8	Portfolio report: Vulnerable Pupils	RW
9	Portfolio report: Curriculum	LPar and JB
10	Safeguarding training	SL
10	SI Committee focus for the next meeting	Chair
11	Impact from this meeting	Chair
12	Next meeting	Chair
13	AOB	

Item	Details of discussion
1	<p><b>Apologies</b></p> <p>There were apologies received from SA &amp; KH. DD chaired the meeting.</p> <p>TS was unable to attend and so MH took his place as Clerk for the meeting.</p>
2	<p><b>Declarations of Interest</b></p> <p>None declared.</p>
3	<p><b>Minutes of previous meeting: 10 May 2023</b></p> <p>The minutes of the previous meeting held on 10 May 2023 were confirmed as a fair record of that meeting. A set was signed by the Chair.</p>
4	<p><b>Matters arising from previous minutes: 10 May 2023</b></p> <p>There were no matters arising from the last meeting.</p>
5	<p><b>Headteacher's Report</b></p> <p>The next full Headteacher's Report will be tabled at the forthcoming meeting of FGB on 19 May 2023. In the meantime, SL reported on some specific matters before turning his attention to the School Improvement Plan.</p> <p>DD felt there was lots of good news in the report. Helen Eversett has managed to get the school some funded EYFS support but unfortunately none for SEND. The SLT is hoping to move SEND into a more 'nurture' provision and move away from 1:1 support. Karen Salter is coming into support in Foundation Stage later this week. SIP will roll through with long term development. DD felt there was more confidence in the subject leader presentations this year and this is spreading through the school. SL felt this is because some have done it before and a stronger relationship with governors has been built. LG articulation, depth of knowledge was evident in the presentations. Visit from local school (Plymouth MAT) to view how we use Cornerstones. Cornerstones may make a case study on us as we are brave enough to mould it to how we want it to work. SL we struggled with Cornerstones initially but have persevered and it now works for us.</p> <p>DD talked about the fact that two teachers are returning to us. SL agreed that they had fed back how well our values work. KHar reported that one of teachers talked about a better life balance in education in Australia but that she feels that Hazeldown gives the children a better deal, so the workload is worth the extra effort.</p> <p>SL reported there was less support for the strike today. The school has worked hard to respect it, summer fair and staff meetings had been cancelled. Governors must be aware that there are more strikes proposed in the new academic year and we may have to close.</p>

	<p>DD had asked about the proposed changes to the way we use TA's. SL talked about changing our mindset around how TAs are used so they are viewed as primarily providing support for particular needs rather than classroom support. An increasing SEND and social, emotional need and low funding meaning a move to expanding nurture provision and children moving around for different aspects of their learning and support. We are not yet sure how it's going to work, but KP is working on a plan. Additionally, the move to Little Wandle as a phonics scheme will require different deployment of TAs – we are yet to have a 'welcome' session with them so are unsure of the best route forwards with this. There is an introductory Zoom next week then a plan will be put in place to support phonics &amp; reading which will lead to improved writing.</p>
6	<p><b>School Improvement Plan 2022/23</b></p> <p>SL referred to his written report on the School Improvement Plan 2022/23.</p> <p>SL asked about feedback on how the school improvement plan is presented. DD finds following the data a bit tricky – could it be signposted? DD asked about SL's comment about data pre-covid. KS2 reports out next week, should have an upward trajectory. Results nationally are lower than pre-covid.</p> <p>DD mentioned 5 a day. KP attended a conference, 5 a day (an EEF strategy is now massive in education. Things that help with SEND actually help all children. It is all researched based information, finding the best strategies to support children. We need to implement things that actually help our children and has research behind it. RW feels 5 a day is really valuable and Hazeldown consolidates its use. We do need to justify the money we are spending and this should show through our results. We must be creative with our use of funding. KP the increase of special needs pupils in mainstream is what we need to be equipped for. RW asked about when we shift into the new TA model how parents will respond to that? KP felt their first point of call will still be the teacher who will be a constant. By reducing the 1:1 time it will allow the children to have more time suited to their needs. PH asked if we had the time to make these changes? LG we do not have the choice. Devon schools are being actively told there are no spaces in special needs. We need to get as much financial support from the LA, accept that we have to support these individuals and this needs to be done without impacting other children. KP we are hoping that most of the EHCP needs can be met within the new structure, but teachers will have to support in some areas. KG are we getting more children with special needs at Hazeldown – No it is across the board. There are more ADHD/Autism diagnoses being made. More assessments now being done but still up to a three year wait for some.</p> <p>SL governors must be aware we will not get it right first time and will be a fluid change over time. KHar the new structure and additional team leader will help and they will work with KP.</p>

6	<p><b>School Improvement Plan 2022/23 (continued)</b></p> <p>DD reported as follows on progress against Section 5: Governance in the SIP.</p> <p>DD felt the picture was mixed. Two points out of five have been met. The final findings will be presented at next FGB. Curriculum visits will be increased, but parental engagement is still disappointing. DD to send SL a governors note to go out to parents before the end of the academic year.</p> <p>DD thanked SL for his report.</p>
7	<p><b>Portfolio Report: Community and Parent Links</b></p> <p>There was no formal report due at this meeting.</p> <p>KP confirmed that there were no matters to be brought to the governors' attention at this time.</p> <p>KG asked if his H &amp; S portfolio could support with parking at drop off &amp; pick up. SL we have no jurisdiction outside the school gates. KG/LG feel it is getting worse. Sports Day was a problem with a property expecting a delivery down the road and the local bus could not get through. SL thought about getting parent group together. DD acknowledged what a good job the lollipop lady is doing.</p>
8	<p><b>Portfolio Report: Vulnerable pupils</b></p> <p>DD introduced the portfolio report on Vulnerable Pupils prepared by RW.</p> <p>There were no questions, the report was informative and covered all the points well. KHar/LG reported that the visits were really useful and made them question and reflect on some of the things discussed.</p> <p>DD thanked RW for her report.</p>
9	<p><b>Portfolio Report: Curriculum</b></p> <p>DD introduced the portfolio report on Curriculum prepared by LPar and JB.</p> <p>DD felt it covered everything very eloquently. Points planner stayed the same. LP added to some of her own points. LP unfortunately not able to do a formal visit. JB added about the new Phonics scheme, SL added some points. Noted in the SIP that handwriting is being specifically taught. SL reported that we need to revisit and do more CPD particularly around balancing different needs when teaching it in the classroom context.</p> <p>DD thanked LPar and JB for their report.</p>

10	<p><b>Safeguarding training</b></p> <p>SL led the safeguarding for Governors training session which had been carried over from the last meeting of FGB. The focus of this session was incel ideology.</p> <p>SL explained that incel is an abbreviation for involuntary celibate and this refers to predominately young white males. Lack of sexual activity caused by women. Condone others that are sexually active. Some suicide ideology included and racial hatred. It is extremist ideology and there is a risk of radicalisation. It is part of the PREVENT remit who are seeing a significant increase in cases.</p> <p>KG asked if it was likely to be in primary schools? SL more likely their older siblings so they may use the language, but they could be dragged into it by the sibling.</p> <p>Staff looking for changes in pupils, their language etc. We have a clear programme to report and support. We actively promote fundamental British values at Hazeldown.</p> <p>CPOMS - you can now include 'a feeling', must be made clear that it is not a fact. Don't speculate or create scenarios.</p> <p>LP brought up our practice on CPOMs. At her school they always assign the each entry to a person. Khar/LG/SL/MH explained how ours works. We are a big safeguarding team with eight members of staff Level 3 trained. MH has set up CPOMS so the whole team is alerted to any entries with 'Safeguarding', 'Child Protection', 'Child in Need' or 'Racial'. This gives the team an overview of the whole school, so if anyone is away from school another member of staff can pick it up. Each member of staff covers a specific year group and they follow them through the school giving them in depth knowledge of their co-hort. The safeguarding team also, more often than not, will seek advice or talk over an incident, before proceeding further with it. Often a member of staff will have more knowledge about a family than another – for instance if they are Early Help MS will be the best person to deal with an incident. The whole team meet half termly and discuss all the cases since the last meeting. At the last meeting 62 pupils were discussed.</p>
11	<p><b>SI Committee focus for the next meeting</b></p> <p>The next meeting, which will be the first SIC meeting of the Autumn Term, will review and analyse the July 2023 data drop.</p> <p>(There may be additional agenda content depending on any changes which may be introduced following the start-of-term Housekeeping Meeting.)</p>
12	<p><b>Next Meeting(s)</b></p> <p>There is one remaining meeting this term: the final meeting of FGB which will take place on Wednesday 19 July 2023. Ruth Doughty is joining the FGB for September.</p>
13	<p><b>AOB</b></p> <p>There were no items of AOB.</p>

	The meeting ended at 08.05pm.

Summary of decisions and proposed actions		
SI 22/12	DD to compose a 'note' to parents to keep up the profile of FGB among the parent body.	DD

These minutes are agreed by those present as being a true record.	
Signed (Chair of Committee)  Name:	Date: